





**HANDBOOK FOR**  
**DISTRICT DIRECTORS**  
**and**  
**JUNIOR DISTRICT DIRECTORS**

## GFWC Florida Federation of Women's Clubs DISTRICT CREDENTIALS REPORT

District \_\_\_\_\_

Date \_\_\_\_\_

Each attendee is to be counted ONE time only and in the same POSITION in which she registered.

GFWC Florida Executive Committee <i>(residing in your district)</i>	
GFWC Florida Jr. Executive Committee <i>(residing in your district)</i>	
District Director	
Junior District Director	
State Director of Juniorette Clubs	
District Secretary	
District Treasurer	
GFWC Florida Past State Presidents	
GFWC Florida Past State Directors of Junior Clubs	
GFWC Florida Chairmen (Department and Other)	
GFWC Florida Committee Members	
District Chairmen	
Junior District Chairmen	
Woman's Club Presidents (or alternates)	
Junior Woman's Club Presidents (or alternates)	
County Federation Presidents (or alternates)	
Woman's Club Delegates	
Junior Woman's Club Delegates	
<b>SUB-TOTAL and VOTING STRENGTH</b>	
<b>Non-voting members:</b>	
Woman's Clubs	
Junior Woman's Clubs	
Guests	

**Credentials Chairman:** "Madame Director, I move that the credentials report hereby submitted be adopted."

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GFWC Florida Chairmen (Department and Other)	
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Junior District Chairmen	
Woman's Club Presidents (or alternates)	
Junior Woman's Club Presidents (or alternates)	
County Federation Presidents (or alternates)	
Woman's Club Delegates	
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<b>SUB-TOTAL and VOTING STRENGTH</b>	
<b>Non-voting members:</b>	
Woman's Clubs	
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Guests	
<b>TOTAL ATTENDING</b>	

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## **CONGRATULATIONS!**

You have been elected to serve in one of the most exciting, rewarding and challenging positions of the GFWC Florida Federation of Women's Clubs. As District Directors and Junior Directors you are officers of the federation and members of the board of directors. On your shoulders rests much of the responsibility for the successful functioning of the clubs in your district.

Several tools are available to help you do your job well. The GFWC Florida Manual and the Reporting Handbook should be studied carefully. Included in the Manual are the GFWC Florida Articles of Incorporation, GFWC Florida Bylaws and the GFWC Florida Standing Rules. Please become familiar with all of these as they are the governing rules of the federation. Additionally use the Reporting Handbook, the GFWC Club Manual, the *Florida Clubwoman* and the *GFWC Clubwoman* publications as reference materials.

This handbook for directors and junior directors has been especially prepared for you. We have tried to make it as complete as possible, elaborating on your responsibilities but realizing we cannot anticipate every question. The GFWC Florida President-Elect is your coordinating officer. Please don't hesitate to contact her for additional information, to discuss concerns, or to request any help you in particular might need. Junior Directors may also call upon the GFWC Florida Director-Elect of Junior Clubs for additional help.

## **RESPONSIBILITIES OF THE DISTRICT DIRECTOR**

### **A. As members of the GFWC Florida Board of Directors**

The GFWC Florida Bylaws, Article IX BOARD OF DIRECTORS, Section 1 DEFINITION, A. lists the members who make up the GFWC Florida Board of Directors. Among them are number 2. district directors and junior district directors.

The board meets each year in the fall (fall board meeting), prior to each annual convention (the pre-convention board of directors meeting) and post-convention in the election year.

Although board meetings are open to all members, only board members have the privilege and responsibility of voting. The board has many duties including:

1. transact all business necessary between the annual conventions of GFWC Florida;
2. adopt the annual budget;
3. adopt the financial review (odd year) or the audit (even year);
4. decide on admission of new clubs;
5. define the districts of the state to be represented by the district directors and the junior district directors;
6. establish additional accounts including additional endowment funds;
7. fix bond of the treasurer, headquarters staff, and others designated by the executive committee;
8. ratify appointments of departments, standing and special committees;
9. ratify vacancies in elective offices filled by vote of the executive committee;
10. approve all non-budgeted expenditures and GFWC Florida fund raising endeavors requiring an outlay or obligation of \$1,000 or more.

Every director and junior director should make attendance at board meetings a priority. In addition to the business of the federation, workshops are conducted during the times when the board meets and much GFWC Florida and GFWC information is given to clubs.

## **B. As defined in the GFWC Florida Bylaws**

The duties of a district director and junior district director are outlined in the GFWC Florida Bylaws, Article VI OFFICERS, Section 5, DUTIES OF OFFICERS.

J. District directors and junior district directors shall:

1. advance the work of GFWC Florida; assist all state officers and chairmen in the promotion of programs;
2. arrange and conduct the annual district meeting and all workshops within the respective districts;
3. collect reports from clubs in the district and present a resume of the work at each annual meeting;
4. send a list of the newly elected officers of every club in the district by June 1 of each year to GFWC Florida headquarters, the president-elect and the corresponding secretary;
5. visit each club in the district;
6. encourage the organization of new clubs and the reinstatement of former clubs.

### **1. Advance the work of GFWC Florida**

Directors shall accomplish this as follows:

- promote federation goals within the district;
- interpret plans and policies established by GFWC Florida and GFWC;
- keep current on all federation happenings so accurate, up-to-date information can be passed on to district clubs;
- offer assistance to all clubs, especially those experiencing difficulty (A club with a problem is usually one out of touch with federation. You are their direct link to the federation);
- make effective use of the bulletins, materials and publications distributed by the federation and instruct clubs in the proper use of these tools;
- subscribe to and encourage club members to subscribe to the *GFWC Clubwoman* (All club presidents receive a complimentary copy of the magazine);
- sign up for GFWC “News and Notes”; go to [www.gfwc.org](http://www.gfwc.org), click on “Publications”, click on “News & Notes” and email [gfwc@gfwc.org](mailto:gfwc@gfwc.org);
- be sure that club presidents know how to order materials from GFWC Headquarters, 1734 N Street NW, Washington, DC 20036 ([gfwc.org](http://gfwc.org)), and from GFWC Florida Headquarters, 4444 Florida National Drive, Lakeland, FL 33813 ([gfwcflorida@aol.com](mailto:gfwcflorida@aol.com)); and
- attend the orientation meeting held in the winter prior to assuming the position of district director and junior district director (Directors and Junior Directors also attend the summer planning meeting held in the first year of the administration.)



## 2. Arrange and conduct the annual district meeting and all workshops

- Directors will organize and conduct meetings and workshops within her district.

There are three (3) main district meetings:

- Spring workshop — usually held in May
  - Annual District Meeting — the district business meeting
  - District Arts Festival — usually held in February
- Additionally directors may opt to have workshops or presidents' councils to discuss various issues such as reporting, membership, leadership, etc. The number of these meetings is up to the director and her district. Directors should plan to hold at least one true presidents' council (for presidents only) to discuss confidential matters the club presidents may have.
  - Junior directors should be included in the planning and implementing of the district meetings and may also hold junior presidents' councils and a junior night in the district. Junior directors are encouraged to make themselves available to the directors and to attend the district meetings, particularly the three main meetings listed above.
  - The district director, junior district director and the district secretary (and treasurer, if appointed) should always be extended the courtesy of complimentary meals for district functions. This courtesy should also be extended to GFWC Florida Executive Committee members living in your district. It is important to issue them a special invitation in advance. In some districts, this courtesy is also extended to GFWC Florida chairmen, depending on how many reside within the district. (If your district has a large number of state chairmen, the expense may be too great for the hostess club to absorb.)

## Presidents' Councils and District Workshops

Presidents' Councils are usually held once or twice a year with attendance limited to the club presidents (or her alternate) and perhaps a traveling companion. This limited attendance provides an excellent opportunity to learn the federation programs in detail, to find solutions to problems, to share ideas, and to make lasting friendships as well as to obtain information and exchange ideas. The director usually makes arrangements for the meeting and presides, but in a few districts, the presidency of the council is rotated annually among the club presidents.

Districts may also hold other workshops to which not only presidents are invited, but also may be open to others (or all) in the district. Districts average three to five workshops per year. Many topics of mutual interest are discussed, such as service and financial projects, honor score, reporting, membership, orientations, and leadership training. State chairmen or chairmen from your district are especially good resources for district workshops. Joint general-junior meetings may be helpful occasionally (perhaps the last one held each year).

Lunch at any meeting is optional, but gives additional time to become acquainted and to have a further exchange of ideas. Expenses should be kept to a minimum for these luncheons, perhaps even a "brown bag", covered dish, or salad for those who wish to stay. Keeping expenses down will encourage attendance at the workshops.

The following time table is *suggested* for council meetings/workshops:

- Near September 1 — To bring presidents and their vice presidents up-to-date on materials the director may have received or meetings she may have attended during the summer; to stress the importance of club representation at Fall Board; to answer questions; and to discuss Honor Score. (This is a good meeting for sharing problems and discussing possible solutions.)
- November — To discuss reporting, contest and awards information; show examples of well done reports; make sure that your district members understand the importance of reporting and entering contests on time; and that they know the difference between the two. (This is an ideal time to invite state officers and chairmen residing in the district to attend.)
- January — If necessary, to discuss the district arts festival, projects or programs that need emphasis. (This is also a good time to evaluate reporting procedures, sending any suggestions to the GFWC Florida President-elect and GFWC Florida First Vice-President.)

- March or early April — An ideal time to have a joint meeting of junior and general presidents; to bid farewell to those presidents who may not be returning; to stress the importance of presidents attending convention; to evaluate the year; to discuss issues that may come to the convention floor. By this time, you have usually received the convention Call and will know what, if any, resolutions, bylaws, or other business will come before the body. You may want to include any state officers and chairmen residing in your district.

### **Junior Presidents' Council and Junior Night**

Junior presidents' council meetings are held at the call of the junior director. Usually only the club presidents and vice presidents attend these meetings where federation information is given and many questions are answered. Workshops may also accompany the presidents' councils featuring reporting, membership, leadership, junior project, etc. Workshops would be open to all district members.

Junior night is held annually in most districts. The time of the meetings varies from district to district. The meetings are open to all junior club women and are often their first introduction to federation work beyond the club level.

The junior district director arranges the program in cooperation with the hostess club and presides over the meeting. The meeting place and hostess club are usually rotated among the junior clubs in the district. Features of the meeting may include brief reports by the club presidents and panel discussions; perhaps a visit from the GFWC Florida Director of Junior Clubs or one of the junior state officers or chairmen; outside speakers; "buzz" sessions; informal question and answer periods and club awards. The meetings usually include lunch or dinner and may feature special entertainment, such as skits, by member clubs.

All club members should be encouraged to attend. An invitation should be extended to the district director, and if space and finances permit, any state and junior officers residing in the district. Additional details are available in the Junior Handbook.

Minutes, as such, are not taken at these meetings since business cannot be conducted. However, a report of these meetings, giving who attended, what was done, special programs and projects should be written by the junior district director or someone she designates and sent to the district director, GFWC Florida President-elect, and GFWC Florida Director-elect of Junior Clubs.

## Spring Workshop

The district director is responsible for a spring workshop each year, which is usually held in May, soon after the annual convention. The workshop is held jointly with the junior clubs in the district, and the junior director should be an integral part of all planning. This workshop is most important as new club officers are preparing yearbooks, programs and projects, as well as developing budgets for the coming year.

The district director and junior district director plan and conduct the spring workshop together. In the even numbered year the newly installed district director and junior district director assume the responsibilities for planning and conducting the workshop. Clubs in the district usually take turns hosting the workshop, or it may be held in a central location. Try to keep the meetings as inexpensive and informal as possible. The spirit should be to give and receive information in support of the clubs' work. Lunch is optional, but many directors find this adds an additional get-acquainted time which helps develop fellowship, that may benefit everyone in the district. Perhaps "take-out" lunches could be bought in, or those attending could "brown bag" or bring a covered dish if other plans are not made. A small fee could be charged for a beverage and dessert.

All club members are welcome, but the workshop is of particular importance to the new club officers and chairmen. Urge them all to attend or send a representative. Time may be allotted for the former district director to hand out awards earned at the previous convention in the first year. In the following year the district director and junior district director may distribute awards from convention, however, the workshop should not just be a rehash of the convention. An award could be presented to the club that brings the most "first time attendees." This is the day to ask questions, so remind club officers to come prepared. (A club survey, taken prior to the meeting, could generate these questions.)

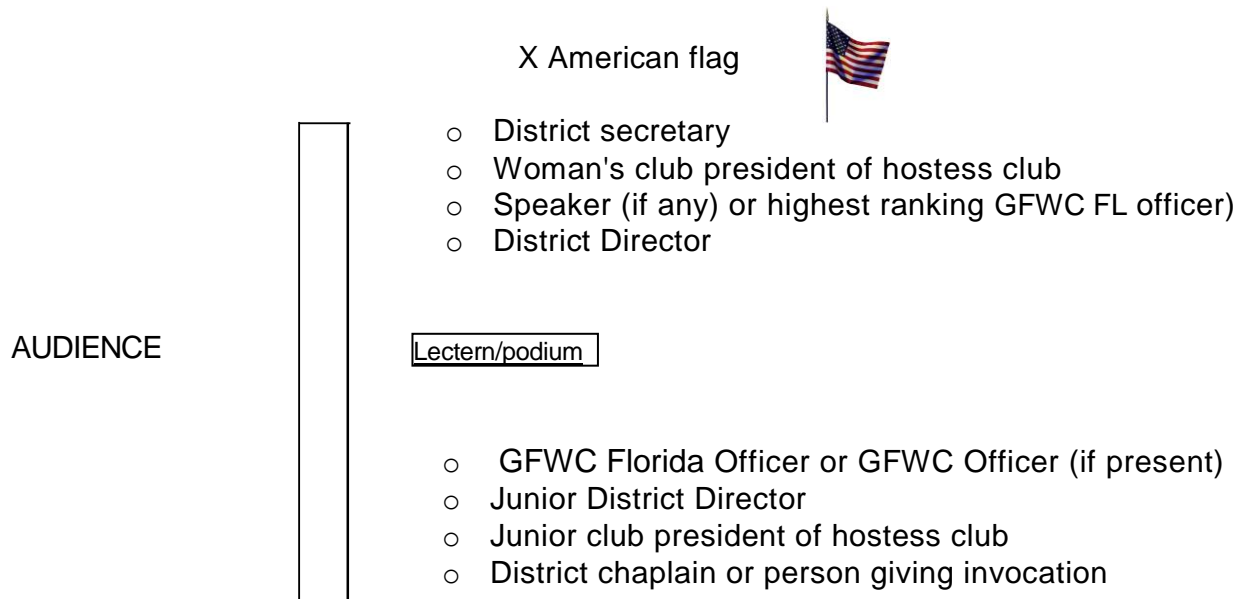
In the first year of the administration, information from the GFWC Florida convention is distributed and discussed along with important dates, theme, projects, department emphasis, etc. Suggested topics for "buzz" sessions include programs, contests, yearbooks, newsletters, membership, leadership, etc. The junior director is in charge of any junior "buzz" sessions. On some topics generals and juniors should be encouraged to participate together sharing ideas and thoughts.

In the second year of the administration the workshop may be used to present information on specific issues of importance to the district. An outside speaker, panel or symposium could be used. Convention information must be included as in the previous year. It is an excellent time for district chairmen to promote their programs. Time should be allowed for separate general and junior discussion groups as well as joint sessions.

**Please note:** Don't forget to send Calls to any **GFWC Florida Officers, Past Presidents, Past Directors of Junior Clubs or GFWC Florida Chairmen** who may reside in your district. Also, it is suggested that you use these "experts" as resource people whenever their expertise is applicable.

GFWC Florida or GFWC Officers attending a district workshop should be seated at the head table to the **right** of the director. If you do not have a head table (and many workshops do not), please provide a special guest table at which these officers may be seated. To answer any questions about protocol, including introductions, see *GFWC Florida's Little Instruction Booklet of Protocol and Courtesy*. Copies are available on the website at [www.gfwcflorida.org](http://www.gfwcflorida.org).

If you have a head table for district workshops, the following seating chart will apply:



The head table at these meetings may be expanded or altered, as needed, following directions in the *GFWC Florida Little Instruction Booklet of Protocol and Courtesy*. The head table seating should usually not exceed 12. It is appropriate to have a guest table or special seating for district chairmen also.

The following is a sample agenda for a district workshop:

9:30 AM — 10:00 AM	Registration
10:00 AM— 10:20 AM	Opening Exercises
	Devotional
	Pledge of Allegiance to the Flag of the United States of America
	Club Collect

	Welcome
	Response
	Introductions (those seated at the head table and guest tables)
	Roll Call — for report only and to verify Honor Score, NO VOTING
10:20 AM — 11:20 AM	Buzz Sessions (Break into groups, or district chairmen promoting GFWC Florida programs and projects may address the entire audience; state officers or chairmen could speak to the entire audience; juniors can be separate or with entire group as needed)
11:20 AM — 11:45 AM	Reports and discussion from buzz sessions or a program, if preferred, the second year
11:45 AM — 12:00 noon	Awards presented or "Brag Time" on awards
12:00 noon — 1:00 PM	Blessing/Luncheon
1:00 PM — 1:15 PM	District Director/Junior Director report
1:15 PM — 1:30 PM	Announcement
1:30 PM	Adjournment

This schedule is flexible and can be adapted to meet any district needs. Do not put all the times down as this will tend to "box" in a meeting and not allow for flexibility.

The following agenda is only a sample for the art festival:

8:00 AM — 10:00 AM	Registration (of articles to be displayed/judged. Creative writing entries (poems and short stories) should be submitted to the GFWC Florida Writing Contest Chairman according to the rules listed in the GFWC Florida Reporting Handbook.
10:00 AM	Call to Order Devotional Pledge of Allegiance to the Flag of the United States of America Club Collect Welcome Response Introductions (those seated at the head table, sub-head table, special seating, following protocol)
10:15 AM	Art demonstrations, special music, entertainment Awards Announcements Viewing of festival entries
12:30 PM	Blessing Luncheon Announcement of winners
1:30 PM	Adjournment

**REMEMBER** — the district secretary should write a brief report of this meeting (not minutes), sending a copy to the GFWC Florida President-elect. The director should also see that a complete list of winner's names, etc., are submitted to the proper GFWC Florida state chairmen for entry in the state competition at convention. Those chairmen are listed in the GFWC Florida Manual and also in the GFWC Florida Reporting Handbook. All needed forms may be found in the GFWC Florida Reporting Handbook as found on the website at [www.gfwcflorida.org](http://www.gfwcflorida.org). Please abide by all indicated deadlines.

**THERE IS SO MUCH TIME TO FILL DURING THE JUDGING... DO NOT LET IT GO TO WASTE! GOOD MEETINGS DON'T JUST HAPPEN; YOU HAVE TO PLAN THEM!**

## Arts Festival

The district director presides at the district arts festival, which is usually held in February. This is an annual event and offers a wonderful time for the clubs in your district to display their artistic talents. Each district arts festival is a joint competition that includes entries from both general and junior members.

The festival is planned by the district director in cooperation with the junior district director, the president(s) of the hostess club(s), and their festival chairmen, and of course, the district arts festival chairman if your district has this position.

Select qualified judges, but impress upon them that this is not a professional showing. They will be guests of the district director for the luncheon and should be given small gifts by the hostess club or the director. Use the categories given in the GFWC Florida Convention Exhibits information found in the Reporting Handbook and award ribbons as it encourages the entrants and adds to the enjoyment of the friendly competition. There is no longer a GFWC Florida sewing contest, however, one may be held on the district level if you like.

The festival is open to almost all club members, and everyone should be encouraged to enter (some restrictions regarding professional status do apply — see the rules listed in the Reporting Handbook.) If possible, pre-register entries before the festival as it eliminates a great deal of confusion that day. A small entry fee may be charged to help defray some of the expenses for meals, entry forms, ribbons, etc. Some districts charge \$1.00 per person to enter the competition (not per item, but per person, unlimited number of items). This is up to your district.

Rotating the festival among the district clubs gives all clubs the opportunity to host a district meeting. Several small clubs in the same area can host the festival together, dividing the various duties. Several districts have reported most successful art festivals where they have held demonstrations while the entries were being judged. Examples include the use of oil or water colors; china painting; music composition; creative writing; weaving, etc.

Some directors have found that special district awards increase attendance and create more interest. There are many categories for which certificates of award may be presented. The director selects the kinds and number of awards to be given, and if a club has done outstanding work, the director may certainly present the club with an award. Some districts use a "traveling award" (a piece of silver, a special painting, etc.) which if held by the same club two or three years in succession, is retained permanently. This award might be given for the greatest number of blue ribbon winners, the greatest total number of ribbons, or the largest attendance. These awards may not be related to the arts festival.



# GFWC Florida Federation of Women's Clubs

To 2016 — 2018 District Directors:

The following district information is requested for GFWC Florida Federation files. Please complete this form and send it to the Corresponding Secretary:

by **June 1, 2014**. Please also send a copy to GFWC Florida Headquarters at 4444 Florida National Drive, Lakeland, FL 33813 or email [gfwcflorida@aol.com](mailto:gfwcflorida@aol.com).

District # \_\_\_\_\_

District Director: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Junior District Director: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

\*\*\*\*\*  
\*\*\*

Arts Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Conservation Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Education Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Home Life Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

International Affairs Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Public Affairs Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Leadership Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Membership Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

GFWC Florida President's Project Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Fundraising Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Programs Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Public Relations Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

District Chaplain: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

District Secretary: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

District Treasurer: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Parliamentarian: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Credentials Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Hacienda Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Legislative Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Newsletter/Communications Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Placement Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Reporting Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

District Director Special Project Chairman: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Other Chairmen: Please identify position also.

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (        ) \_\_\_\_\_

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (        ) \_\_\_\_\_

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (        ) \_\_\_\_\_

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (        ) \_\_\_\_\_

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City and Zip: \_\_\_\_\_ Phone (        ) \_\_\_\_\_

Make additional copies of this last page if more entries are needed.

12/13



**GFWC FLORIDA**  
**FEDERATION OF WOMEN'S CLUBS**



District 8 Director 2012-2014  
 Cathy Geary  
 GFWC Tampa Woman's Club  
 7504 S. Shamrock Rd.  
 Tampa, FL 34601  
 (H) (813) 839-6100 (C) (813) 393-6056  
[rgeary1@tampabay.rr.com](mailto:rgeary1@tampabay.rr.com)

District 8 Junior Director 2012-2014  
 Bethani Coone  
 GFWC Plant City Junior Woman's Club  
 4902 W. San Nicholas St.  
 Tampa, FL 33629  
 (C) (813) 763-8083  
[coone842905@aol.com](mailto:coone842905@aol.com)

District 8 Secretary 2012-2014  
 Linda Watts  
 GFWC Tampa Woman's Club  
 4516 W. Beachway Dr.  
 Tampa, FL 33609  
 (H) (813) 287-2837 (C) (813) 784-6299  
[lrwatts56@aol.com](mailto:lrwatts56@aol.com)

**GFWC Florida District 8 Spring Workshop**



When: May 10, 2013 (Friday)

Time: Registration: 9:00a.m. - 10:00a.m.  
 Meeting: 10:00a.m. - 2:00p.m.

What: Spring Workshop

Program: *"Leadership is Key"*

Where: Host Club, GFWC Tampa Lakes Woman's Club  
 Held at: University Village  
 12401 N. 22nd Street  
 Tampa, FL 33612

Reservations: Sheila Colbert  
 3114 W. Kenyon Avenue  
 Tampa, FL 33614  
 Checks should be made payable to: GFWC Tampa Lakes Woman's Club

Deadline: April 30, 2013

Cost: \$10.00 plus \$2.00 = \$12.00 per attendee

**50/50 drawing for the President's Project sponsored by GFWC Tampa Lakes Woman's Club**  
**All Presidents should come prepared with a two (2) minute brag time.**



**GFWC FLORIDA**  
FEDERATION OF WOMEN'S CLUBS



District 8 Director 2012-2014  
Cathy Geary  
GFWC Tampa Woman's Club  
7504 S. Shamrock Rd.  
Tampa, FL 34601  
(H) (813) 839-6100 (C) (813) 393-6056  
[rgeary1@tampabay.rr.com](mailto:rgeary1@tampabay.rr.com)

District 8 Junior Director 2012-2014  
Bethani Coone  
GFWC Plant City Junior Woman's Club  
4902 W. San Nicholas St.  
Tampa, FL 33629  
(C) (813) 763-8083  
[coone842905@aol.com](mailto:coone842905@aol.com)

District 8 Secretary 2012-2014  
Linda Watts  
GFWC Tampa Woman's Club  
4516 W. Beachway Dr.  
Tampa, FL 33609  
(H) (813) 287-2837 (C) (813) 784-6299  
[lrwatts56@aol.com](mailto:lrwatts56@aol.com)

**GFWC Florida District 8 President's Council Meeting**

- When:** August 2, 2013 (Friday)
- Time:** 9:00a.m. – 1p.m.
- Where:** Perkins on Fowler  
Private Room  
5002 E Fowler Ave. Tampa, 33617
- Cost:** Paying for our own orders at Perkins
- For:** President's and one other representative of your club  
*Bethani is having a separate mtg. for Jrs. but ALL are welcome*
- RSVP:** Cathy Geary  
(813) 839-6100 OR  
[Rgeary1@tampabay.rr.com](mailto:Rgeary1@tampabay.rr.com)
- Deadline:** July 31, 2013
- Bullet Point Topics:** Inspiration/Blessing ~ Glenda Thurow, Chaplain  
Brag Time/Breakfast ~ ALL Presidents (3mins timed)  
Topic: "Top 3 Accomplishments (2 minutes)  
& 1 Goal for 2013-2014 (1 minute)  
Review Rotation for Remaining District Meetings  
DD,JDD Elections Procedures ~ Pat Keel, Parliamentarian  
Review ADM Meeting ~ Cat Geary  
Review D8 Fundraiser ~ Cheryl Benton, GFWC FL Pres.  
Project Chairman  
Wrap up ~ Cat and ALL





# GFWC FLORIDA

## FEDERATION OF WOMEN'S CLUBS



District 8 Director 2012-2014  
Cathy Geary  
GFWC Tampa Woman's Club  
7504 S. Shamrock Rd.  
Tampa, FL 34601  
(H) (813) 839-6100 (C) (813) 393-6056  
[rgeary1@tampabay.rr.com](mailto:rgeary1@tampabay.rr.com)

District 8 Junior Director 2012-2014  
Bethani Coone  
GFWC Plant City Junior Woman's Club  
4902 W. San Nicholas St.  
Tampa, FL 33629  
(C) (813) 763-8083  
[coone842905@aol.com](mailto:coone842905@aol.com)

District 8 Secretary 2012-2014  
Linda Watts  
GFWC Tampa Woman's Club  
4516 W. Beachway Dr.  
Tampa, FL 33609  
(H) (813) 287-2837 (C) (813) 784-6299  
[lrwatts56@aol.com](mailto:lrwatts56@aol.com)

### GFWC Florida District 8 Arts & Crafts Meeting & Competition



When: February 9, 2013 (Saturday)  
Early A&C Registration: February 8, 2013 (Friday)

Time: Registration: 9:00a.m. - 10:00a.m.  
Meeting: 10:00a.m. - 2:00p.m.

What: Arts & Crafts Meeting & Competition

Program: *"Your Arts & Crafts are the Apples of our Eye"*

Where: Host Club, GFWC Brandon Service League  
Held at: First United Methodist Church of Brandon  
120 North Knights Avenue  
Brandon, FL 33510

Reservations: Dianne Foerster  
1315 Oakfield Dr. #140  
Brandon, FL 33509-0140  
Home: (813) 684-6897

Checks should be made payable to: GFWC Brandon Service League

Deadline: January 31, 2013

Arts & Crafts Deadline: February 1, 2013  
Contact: Candy Jackson [candy.jackson@verizon.net](mailto:candy.jackson@verizon.net)  
(813) 685-6447

Cost: \$16.00 plus \$2.00 = \$18.00 per attendee  
\$2.00 - If submitting an Arts & Crafts Item and not attending the meeting,

Directions: Take I-75 to FL-60 (Adamo Dr.). Go East on Adamo to N Knights Avenue.  
Turn left onto N. Knights Ave.

**50/50 drawing for the President's Project sponsored by Brandon Service League**  
**All Presidents should come prepared with a two (2) minute brag time.**





**GFWC FLORIDA**  
FEDERATION OF WOMEN'S CLUBS



District 8 Arts & Crafts Competition, Saturday, February 9, 2013  
Registration List

Club Member Name (please print)	Position (State, FFWC, Club)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____

Please make one check (payable to the GFWC \_\_\_\_\_) for all members attending from your club and send check and registration to: (Host Club's address)

**GFWC FLORIDA**  
**FEDERATION OF WOMEN'S CLUBS**



District __ Director 2016-2018 Name address 7504 S. Shamrock Rd. Tampa, FL 34601 (H) (813) 839-6100 (C) (813) 393-6056 <a href="mailto:rgeary1@tampabay.rr.com">rgeary1@tampabay.rr.com</a>	District 8 Junior Director 2012-2014 Bethani Coone GFWC Tampa Junior Woman's Club 4902 W. San Nicholas St. Tampa, FL 33629 (C) (813) 763-8083 <a href="mailto:coone842905@gmail.com">coone842905@gmail.com</a>	District 8 Secretary 2012-2014 Linda Watts GFWC Tampa Woman's Club 4516 W. Beachway Dr. Tampa, FL 33609 (H) (813) 287-2837 (C) (813) 784-6299 <a href="mailto:lrvatts56@aol.com">lrvatts56@aol.com</a>
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**GFWC Florida District \_\_ Annual Meeting**

When: Date (Day of the week)

Time: Registration: 9:15a.m. - 10:00a.m.  
Meeting: 10:00a.m. - 2:00p.m.

What: District Annual Meeting

Visiting Dignitaries: Name, Office Title  
Name, Office Title

Program: " \_\_\_\_\_ "

Where: Host Club, GFWC \_\_\_\_\_ Woman's Club  
Held at: Name of Place  
Address  
Phone Number

Reservations: Name, Registration Chairman  
Address  
EMAIL:  
PHONE:

**Checks should be made payable to:** \_\_\_\_\_  
Allergies or Vegetarians must be noted on the Registration form.

Deadline: Date \_\_\_\_\_  
**NOTE:** Due to Delegate's and voting at this meeting, all Delegates MUST be registered by this date. Note your alternates.

Cost: \$18.00 plus \$2.00 = \$20.00

**All Presidents should come prepared with a two (2) minute brag time.**

**GFWC FLORIDA**  
FEDERATION OF WOMEN'S CLUBS




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District \_\_\_\_\_ Annual Meeting, Date of Meeting ***DUE DATE***  
Registration List (D=Delegate/A=Alternate; No designation Blank)

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Club Member Name (please print)	Position (State,District, Club)	Allergy/Veggie	D/A
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____
17. _____	_____	_____	_____

Please make one check (payable to the \_\_\_\_\_) for all members attending from your club and send check and registration to Registration Chairman and address, no later than:     Date