



LEADERSHIP LIAISON COMMITTEE POSITIONS RESULT DESCRIPTION

MISSION: To support the leadership of GFWC Florida Federation, at both the State and Club level(s).

VISION: GFWC-FFWC leaders are equipped with leadership skills to build their Clubs and the organization successfully (and, are viewed as servant leaders within their Clubs and communities).

VALUES: Club Collect and Junior Pledge in action.

KEY RESULT AREAS:

- (1) Issues resolution. Available to troubleshoot specific challenges faced at the Club and/or State level of the organization. (*Responsive Approach*)
- (2) Skill (Leadership) Development. Proactively offer resources/training for leadership at Club, District, and State levels. (*Proactive Approach*)

ACTION PLAN:

- (1) Committee serves as a ready resource for leaders at the state, district, and club levels to address challenge issues and facilitate membership to successful resolution.
- (2) Club Level.
 - a. At the direction of the State President, invitation of District Director, or request of club leadership assist with targeted issues concerns.
- (3) Statewide Presence. Ensure workshop topics are offered at fall and spring boards that address target areas identified by state leadership. Topics may include, but are not limited to:
 - a. Working with Different and Difficult People
 - b. Teamwork – Getting Results with and Through Your Volunteer Forces
 - c. Creating a Successful Club Environment – Eliminating Negative Stressors
 - d. Issues Resolutions – Building Up versus Tearing Down

Leadership
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A leader is a person who inspires, persuades, influences and motivates others. Are you a leader? You can be; leaders are not born but are individuals that understand the needs of others.

Leaders inspire by setting a good example. They persuade people to change their minds or take an action they had not considered. They influence others to do something positive that helps their organization. And they motivate to cause a person to act in a certain way.

Be enthusiastic, have a positive attitude, know parliamentary procedures and protocol, follow Roberts Rules of Order, run an efficient meeting, develop your public speaking skills, give your member a job description to better assist them in their undertakings. Be knowledgeable about the Federation.

Remember to listen. Listening is the most challenging communication skill and is often ignored.

Be a mentor. Help other members to grow, learn and develop new skills in your club.

Set goals. Goals keep you focused; they allow you to measure your successes. But goals must be clearly understood and attainable.

Recognize your members for a job well done; a pat on the back goes a long way in helping a person feel appreciated.

What should your club be doing?

- Appoint a club Leadership chairman
- Hold a Leadership workshop
- Encourage your members to attend the district and state meetings
- Get involved in your community or another club giving your members an opportunity to work with other people and challenges
- Make your members comfortable at meetings

“IF YOUR ACTIONS INSPIRE OTHERS TO DREAM MORE, LEARN MORE AND BECOME MORE, YOU ARE A LEADER” John Quincy Adams, US President, 1825-1829

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Assessing Your Leadership Skills

Take this quiz to gauge your ability as an effective leader! Enter point value for each question

	Never (1 point)	Sometimes (2 points)	Usually (3 points)	Always (4 points)
I ignore volunteer's small mistakes and focus on on more important matters				
I am able to accept criticism and always react to it				
I am relaxed and keep calm when dealing with others				
I am extremely secure and confident in what I undertake				
I keep professional and personal relationships separate				
I give credit to the team as a whole when high levels of productivity are achieved				
I am seen as a fair and just person who never takes sides				
I convey feelings of security and tranquility to my team				
I convey a sense of friendliness and concern for the problems of others				
I treat people in inferior positions with respect when dealing with them				
I treat my subordinates in exactly the same way as my superiors				
I avoid making a point of being the boss and treat others as equals				
I show that I am an excellent communicator and can motivate my team				
I participate with vigor to help my team achieve a specific goal				
I feel that I am well-respected and held in good opinion by my team				
I show impartiality in respect of color, religion, nationality or gender				
I accept opinions of other, even when they differ from my own				
I am just and impartial when awarding prizes				

and promotions				
I endeavor to help the group stick together during a crisis				
I choose between speed and perfection, depending on the situation				
I involve myself in situations only when my intervention is required				
I demonstrate deep knowledge of my area of expertise				
I perform better than my staff if I have to replace someone temporarily				
I clearly distinguish between what is urgent and what is important				
I concentrate less on small details and give more time to important matters				
I show that I am creative person who is always change-oriented				
I promise creativity and innovation so that people feel free to suggest ideas				
I choose the right people as far as my team is concerned				
I make excellent use of the financial resources at my disposal				
I make sure that training and related matters are properly done				
I perform my tasks well and prove myself to be trustworthy				
I represent the organization encouraging other people to trust it				

Now, total your points. Remember, there is ALWAYS room for improvement. 32-64: You may be losing the authority to lead. Use this opportunity to learn from your mistakes and improve your performance. 65-95: Your leadership skills are generally sound but could improve. Develop those areas where you scored poorly/ 96-128: You are a fine leader. Congratulations! Now, work to improve further!!

(taken from "Learning to Lead", DK Publishing, Inc., pgs. 54-57)